# Business Requirements Document for

# *Claims Dashboard for TPA Ops*

UW\_TPAIR

**Document Version Control**

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| **Ver.** | **Date** | **Revision Description** | **Author(s)** |
| 1.0 | 5/5/2017 | Initial Draft | Nick Bongiovanni |
| 1.1 | 5/8/2017 | Revised Draft | Nick Bongiovanni |
| 1.2 | 7/20/2017 | Revised Draft | Nick Bongiovanni |
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**Purpose**

This Business Requirements Document (BRD) is a formal translation of associated business needs and requirements; (both functional and non-functional). It has four primary functions:

Enable end-users and other stakeholders to validate that the requirements are complete and accurate

Enable the design, development, and testing of automated solutions, aligned with stated business needs and requirements.

Enable traceability between the stated requirements, code, test scripts, and software product functionality

Enable changes in requirements to be effectively managed throughout the System Development Life Cycle (SDLC)

**Participants**

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**Required Sign-Off**

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\* Drag and drop e-mail approval from Outlook into the respective table cell indicating approval of this version.

# REQUIREMENTS

## Claims Dashboard for TPA Ops

#### Current Business Process/Issue

TPA Ops is in need of a report to be able to track various claims volume and financial data. Currently there is no report that is generated from TPAIR to be able to fill the TPA Ops needs.

**Proposed Business Process/Resolution**

A report will be generated MONTHLY and be automated to send to the TPA Ops Team (and possible other recipients pending Wendy Boyd’s approval)

#### Requirements

There is a variety of different reports that are required showing different criteria across the reports. These reports encompass all EXTERNAL TPAs. Please note a SUMMARY field is needed below each TPA grouping on each report as seen in the attachment below. Requirements are as follows:

**1.2.1 Report Criteria**

The first group of reports includes 12 different reports that should be grouped into one excel workbook with each report being on its own separate tab. The report name that should be reflected on the specific tab is detailed below as the beginning bullet point to each report.

* **NewSymbols\_Features\_1**
* Logic – This report is required to show the claim activity for claims that are ‘new’. The Loss Reported Date will be used as the main factor to determine the date of the claim.

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Year to Date | Number of new claims from January 1st of the current year until the latest valuation the report was run for |
| Prior Year to Date | Number of new claims from January 1st of the previous year (if report is being sent in 2017, then this field is for 2016 year) to the latest valuation the report was run for. This field is the same logic for the Year to Date field, just for the previous year |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Number of new claims for the valuation month the report is being run for |
| Prior Year Current Month | Similar to the Prior Year to Date, this field shows the n umber of new claims for the same valuation month of the current month but the prior year (report being run in February of 2017, this field would be run for February of 2016) |
| Grand Total | Total New Claims for the TPA (**this is a row item rather than another column on the report**) |

* **PendingSymbols\_Features\_2**
* Logic – This report is to show all claims that have an ‘open’ claim status as of the valuation date the report is being run for (If being run for March valuation the claim status should reflect as of March 31st)

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Year to Date | Number of open claims that are in an ‘open’ claim status as of the current year at the latest valuation the report was run for |
| Prior Year to Date | Number of open claims as of the previous year (if report is being sent in 2017, then this field is for 2016 year) to the latest valuation the report was run for. This field is the same logic for the Year to Date field, just for the previous year |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Grand Total | Total Open Claims for the TPA (**row item**) |

* **ClosedSymbols\_Features\_3**
* Logic – This report is to show all claims that have a closed date for the specific timeframe of the data field.

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| CLOSED SYMBOLS INCLUDING CWP | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This determines the section for which Closed Symbols including Closed Without Paids are being displayed. The next 5 data fields should be run for this criteria. |
| Year to Date | Number of closed claims that have a last closed date from January 1st of the current year until the latest valuation the report was run for |
| Prior Year to Date | Number of closed claims that have a last closed date from January 1st of the previous year (if report is being sent in 2017, then this field is for 2016 year) to the latest valuation the report was run for. This field is the same logic for the Year to Date field, just for the previous year |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Number of closed claims with a closed date for the valuation month the report is being run for |
| Prior Year Current Month | Similar to the Prior Year to Date, this field shows the n umber of closed claims with a last closed date for the same valuation month of the current month but the prior year (report being run in February of 2017, this field would be run for February of 2016) |
| IML CLOSED SYMBOLS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This determines the section for which closed claims that have an indemnity, medical, or expense payment. The next 5 data fields should be run for this criteria. |
| Year to Date | Number of closed claims that have a last closed date from January 1st of the current year until the latest valuation the report was run for |
| Prior Year to Date | Number of closed claims that have a last closed date from January 1st of the previous year (if report is being sent in 2017, then this field is for 2016 year) to the latest valuation the report was run for. This field is the same logic for the Year to Date field, just for the previous year |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Number of closed claims with a closed date for the valuation month the report is being run for |
| Prior Year Current Month | Similar to the Prior Year to Date, this field shows the n umber of closed claims with a last closed date for the same valuation month of the current month but the prior year (report being run in February of 2017, this field would be run for February of 2016) |
| CWP SYMBOL COUNT | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). The next 5 data fields should be run for this criteria of which closed without paids are ONLY being counted. |
| Year to Date | Number of closed claims that have a last closed date from January 1st of the current year until the latest valuation the report was run for |
| Prior Year to Date | Number of closed claims that have a last closed date from January 1st of the previous year (if report is being sent in 2017, then this field is for 2016 year) to the latest valuation the report was run for. This field is the same logic for the Year to Date field, just for the previous year |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Number of closed claims with a closed date for the valuation month the report is being run for |
| Prior Year Current Month | Similar to the Prior Year to Date, this field shows the n umber of closed claims with a last closed date for the same valuation month of the current month but the prior year (report being run in February of 2017, this field would be run for February of 2016) |
| Grand Total | Total closed claims for TPA **(Row item for above data fields where applicable)** |

* **Closing Ratio\_4**
* Logic – This report is to show the percentages for the closing ratio for claims in TPAIR. The closing ratio formula is as follows: (Closed Symbol Count/(new symbol count + reopened symbol count))

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| CLOSING RATIO (INCLUDING CWP) | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields in which the closed without paid should be included in all formulas. |
| Year to Date (Includes CWP) | The above yellow highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation divided by the sum of claims that have a loss reported date from January of current year to current valuation + the amount of claims that have been reopened and still remain open from January on as of the current valuation |
| Prior Year to Date (Includes CWP) | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change (Includes CWP) | (Year to Date – Prior Year to Date) |
| Current Month (Includes CWP) | Adjust the yellow highlighted formula to account for only claims that have been closed in the specific current month valuation and divide that by the total number of reopened claims in this month plus the new claims for the month |
| Prior Year Current Month (Includes CWP) | This data fields is to use the same logic as above, just for the previous year timeframe |
| CLOSING RATIO (EXCLUDES CWP) | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields in which closed without paids should NOT be excluded in all formulas. |
| Year to Date (Excludes CWP) | The above yellow highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation divided by the sum of claims that have a loss reported date from January of current year to current valuation + the amount of claims that have been reopened and still remain open from January on as of the current valuation |
| Prior Year to Date (Excludes CWP) | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change (Excludes CWP) | (Year to Date – Prior Year to Date) |
| Current Month (Excludes CWP) | Adjust the yellow highlighted formula to account for only claims that have been closed in the specific current month valuation and divide that by the total number of reopened claims in this month plus the new claims for the month |
| Prior Year Current Month (Excludes CWP) | This data fields is to use the same logic as above, just for the previous year timeframe |
| CLOSING RATIO (ONLY CWP) | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields in which ONLY closed without paids are included in all formulas. |
| Year to Date (Only CWP) | The above yellow highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation divided by the sum of claims that have a loss reported date from January of current year to current valuation + the amount of claims that have been reopened and still remain open from January on as of the current valuation |
| Prior Year to Date (Only CWP) | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change (Only CWP) | (Year to Date – Prior Year to Date) |
| Current Month (Only CWP) | Adjust the yellow highlighted formula to account for only claims that have been closed in the specific current month valuation and divide that by the total number of reopened claims in this month plus the new claims for the month |
| Prior Year Current Month (Only CWP) | This data fields is to use the same logic as above, just for the previous year timeframe |
| Grand Total | Rather than a summary of adding up each of the above fields like in other Grand Total’s this field needs to be calculated at the TPA/LOB/MJC level as one calculation per the logic detailed above. |

* **Closed Duration\_5**
* Logic – This report is to show the average duration for a claim. The formula is as follows: ((last closed date – create date)/ symbol count)

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Closed Duration | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields. |
| Year to Date | The above green highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation |
| Prior Year to Date | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Adjust the green highlighted formula to account for only claims that have been closed in the specific current month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| IML Closed Duration | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields and only include those claims that have an indemnity, medical, or expense payment. |
| Year to Date | The above green highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation |
| Prior Year to Date | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Adjust the green highlighted formula to account for only claims that have been closed in the specific current month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| CWP Closed Duration | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields and only include those claims that are closed without payments. |
| Year to Date | The above green highlighted formula should be adjusted to take into account only claims that have been closed with a last close date from January to current valuation |
| Prior Year to Date | This data field is to use the same logic as above, just for the previous year timeframe |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Adjust the green highlighted formula to account for only claims that have been closed in the specific current month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Grand Total | Rather than a summary of adding up each of the above fields like in other Grand Total’s this field needs to be calculated at the TPA/LOB/MJC level as one calculation per the logic detailed above. |

* **Paids\_6**
* Logic – This report is to show all the paid dollars

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Ind Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Indemnity payments. |
| Year to Date | Sum of ALL Indemnity payments from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Indemnity Payments in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Medical Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Medical payments. |
| Year to Date | Sum of ALL Medical payments from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Medical Payments in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Expense Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Expense Payments |
| Year to Date | Sum of ALL Expense payments from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Expense Payments in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| IML Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for all indemnity, medical, and expense payments |
| Year to Date | Sum of ALL Indemnity, Medical, and expense payments from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL indemnity, medical, and Expense Payments in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Grand Total | Total of the above columns added up |

* **Closed Cases Paid\_7**
* Logic – This report will show the financials broken out by the different buckets as in the previous report (Indemnity, Medical, Expense, IML) but for the closed claims population

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Ind Closed Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Indemnity payments. |
| Year to Date | Sum of ALL Indemnity payments from closed claims that have a last closed date in January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Indemnity Payments for closed claims that have a last close date in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Medical Closed Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Medical payments. |
| Year to Date | Sum of ALL Medical payments on closed claims with a last close date from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Medical Payments on closed claims with a last close date in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Expense Closed Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Expense Payments |
| Year to Date | Sum of ALL Expense payments on closed claims with a last close date from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL Expense Payments on closed claims with a last close date in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| IML Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for all indemnity, medical, and expense payments |
| Year to Date | Sum of ALL Indemnity, Medical, and expense payments on closed claims with a last close date from January of current year to current month valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Sum of ALL indemnity, medical, and Expense Payments on closed claims with a last close date in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Grand Total | Total of the above columns added up |

* **Closed Cases Average Paid\_8**
* Logic – This report will show the average financials for the closed claims. The formula to determine the average paid is as follows: (total paid/total closed claims with paid amounts)

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Ind Closed Average Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Indemnity payments. |
| Year to Date | Average Indemnity Paid for closed claims with a last close date from January valuation of current year to current monthly valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Average Indemnity Payments on closed claims in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Average Closed Medical Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Medical payments. |
| Year to Date | Average Medical Paid for closed claims with a last close date from January valuation of current year to current monthly valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Average Medical Payments on closed claims in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Expense Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Expense Payments |
| Year to Date | Average Expense Paid for closed claims with a last close date from January valuation of current year to current monthly valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Average Expense Payments on closed claims in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| IML Paid | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for all indemnity, medical, and expense payments |
| Year to Date | Average Indemnity, Medical, Expense Paid for closed claims with a last close date from January valuation of current year to current monthly valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Average Indemnity, Medical, Expense Payments on closed claims in the Current Month valuation |
| Prior Year Current Month | This data fields is to use the same logic as above, just for the previous year timeframe |
| Grand Total | Rather than a summary of adding up each of the above fields like in other Grand Total’s this field needs to be calculated at the TPA/LOB/MJC level as one calculation per the logic detailed above. |

* **Outstanding\_9**
* Logic – This report is to show the outstanding amounts on claims in TPAIR.

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Ind OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Indemnity Reserves. |
| YTD | Outstanding Indemnity amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Medical OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Medical Reserves. |
| YTD | Outstanding Medical amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Expense OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Expense Reserves |
| YTD | Outstanding Expense amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Grant Total | Sum of above fields where applicable |

* **Average Outstanding\_10**
* Logic – This report will show the average outstanding amounts broken down by financial bucket. The formula to calculate the average outstanding is as follows: (outstanding amount/ # of claims with an outstanding amount)

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Ind Average OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Indemnity Reserves. |
| YTD | Average Outstanding Indemnity amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Medical Average OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Medical Reserves. |
| YTD | Average Outstanding Medical amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Expense Average OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Expense Reserves |
| YTD | Average Outstanding Expense amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| IML Average OS | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Indemnity, Medical, and Expense Reserves |
| YTD | Average Outstanding Indemnity, Medical, and Expense amounts as of current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Grand Total | Rather than a summary of adding up each of the above fields like in other Grand Total’s this field needs to be calculated at the TPA/LOB/MJC level as one calculation per the logic detailed above. |

* **Pending Case Duration\_11**
* Logic – This report will show the average pending duration for claims that have reserves. Formula is as follows: (total days all claims have been opened/

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| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Pending Duration | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 3 data fields for Open Claim Duration |
| YTD | Average Days claims have been opened as of the current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Grand Total | Rather than a summary of adding up each of the above fields like in other Grand Total’s this field needs to be calculated at the TPA/LOB/MJC level as one calculation per the logic detailed above. |

* **Recoveries\_12**
* Logic – This report is to show all recovery amounts

|  |  |
| --- | --- |
| **Data\_Field** | **Description** |
| TPA Name | Name of TPA |
| Line Of Business | Line of Business Code |
| Major Class Description | Description of the MJC Code |
| Recoveries | This should appear on the top row of the report before the actual data is presented, this isn’t an actual column of the report (please see mockup). This will act as a header for the below 5 data fields for Recoveries |
| YTD | Total amount paid in recoveries made from January of current year to the current valuation |
| Prior Year to Date | Same logic as above data field, just for previous year data |
| Year to Date Change | (Year to Date – Prior Year to Date) |
| Current Month | Total amount paid in recoveries made for the current monthly valuation |
| Prior Year Current Month | Same logic as above data field, just for previous year data |
| Grand Total | Sum of the above data fields for the TPA |

**All of the above reports should be included in one excel workbook, on 12 total tabs in total.**

**Mockup Report**

* **Below attachment is the Lexington version of the report from which the TPAIR version should mimic**
* **Please note the summary fields below each TPA on the different reports. This needs to be included in this report for EVERY tab.**
* ****

#### Assumptions / Constraints / Dependencies / Risks

* 1. **Assumptions**
* Recoveries include Subro and Salvage Amounts
* Report is to be run for all External TPAs only (including active Canadian TPAs)
  1. **Constraints**
  2. **Dependencies**
  3. **Risks**